



CONNAH'S QUAY TOWN COUNCIL

Minutes of Meeting held in Person and Hybrid - Wednesday 1 May 2024

Present: (Attendance Register)

Councillor A. Manship (Chair) presiding

Councillors, D. Addaway, L. Attridge, W. Catterall, B. Crease, A. I. Dunbar, A. Dunbobbin, E. S. Faulkner, G. A. Faulkner, A. Hughes, E. Loughnane, R. Mansell, V. Roberts, P. Shotton, I. R. Smith & A. S. Wren.

Mrs S. Wilson (Clerk)

Mrs S. L. Phillips (Administrative Officer)

5 members of the public

288. NOTICE OF MEETING

The notice of meeting was received.

289. APOLOGIES

Apologies for non-attendance were received from Councillors, A. R. Owen, D. Owen & D. Richardson.

290. DECLARATIONS OF INTEREST

Councillor A. Dunbobbin declared a Personal Interest in Item 5 – Police Consultative Arrangements.
Councillor V. Roberts declared a Personal & Prejudicial Interest in Item 4f – Committee Reports, Sub Committee.

291. COMMITTEE REPORTS ETC

- (a) Consultative Meeting – 3 April 2024
- (b) Planning Meeting – 3 April 2024
- (c) Finance & General Purposes Committee – 3 April 2024
- (d) Recreation & Entertainments Committee – 3 April 2024
- (e) Declarations of Interest – 3 April 2024
- (f) Sub Committee – 10 April 2024

RECOMMENDED:



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That reports, (a), (b), (c), (d), (e) and (f) be approved and adopted as a correct and accurate record.

292. POLICE CONSULTATIVE ARRANGEMENTS

No Police were in attendance.

293. CHAIR OF THE COUNCIL UPDATE

The Chair informed Members that he had attended and took part at an event at the Civic Hall hosted by the VCHub. He advised that it was a fantastic evening and over £600 had been raised.

The Chair advised that he had visited a business on the Industrial Park called Saica, who donated a number of bins and window cleaning equipment. The Chair asked Members if they could e-mail the Clerk with suggestions for any local charities or volunteer groups that the Town Council could forward these to.

294. PRESENTATION – TOWN & COMMUNITY COUNCIL CLIMATE TOOLKIT

The Chair welcomed Ben Turpin, Climate Change Project Officer at Flintshire County Council. Ben presented to Members the Climate Toolkit.

Councillors raised the following questions with the responses.

- Is the climate toolkit available to the public?
Yes it is on Flintshire County Council's website for everyone to use.
- Will it be compulsory for all new builds to have solar power?
This would be down to the planning requirements.
- Fully aware of what Flintshire County Council is trying to achieve to reduce carbon footprint, this has to happen due to areas are flooding. Big countries such as America and India are not interested in the reduction of carbon, so why?
In terms of the global targets they are reachable. A leadership has to be formed and maintain action to move forward.
- Are there any grants available for residents? And what advice could he give for the Town Council.
There are schemes for solar panelling and wall insulation, but it can be limited. ECO Wales housing and ECO 4 scheme may have funding to assist residents. The Climate Change Team are on hand to assist with the Town Council to reduce their carbon footprint.



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- Is the 2030 target reachable?
Certainly be in a better situation than currently.
- The surrounding area is industrial, with the likes of Shotton Paper and Steelworks. Is there any financial support from corporate companies?
This is something worth exploring.
- What is County Hall doing to reduce their carbon footprint, the building has empty rooms that are being heated and non-energy performance lights, plastic cups in the Council Chamber.
This is something to be addresses by Flintshire County Council.
- Is Parc Adfer included as part of Flintshire County Council? As all waste received there is from Flintshire residents.
No they are not part of the County Council boundary.

Members commented that is was great to see school children involved with this, as they are the future. They also raised their concerns regarding reaching the target of 2030. Members express that it was vitally important that the Climate Toolkit reach the community. The Civic Hall is a large open space to heat, there is a lot of glass and an old boiler system. The Quay Building is more modern, where you can reduce the heat on the radiators or put the heating on a timer. A huge capital would be required to get the Civic Hall to a sustainable level.

Members thanked Ben for the presentation.

RECOMMENDED:

That the verbal update be received.

295. PUBLIC PARTICIPATION

The Chair invited Members of the public to address the Council on any item that appeared on the Agenda.

No matters were raised by the public.

Confirmed 5 June 2024



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Presiding Chair

PLANNING COMMITTEE – 01/05/24

Councillor A. S. Wren (Chair) presiding

296. MINUTES

The Minutes of Meeting held 3 April 2024 were received and approved as correct records and signed by the Chair.

297. NOTIFICATION OF PLANNING DECISIONS

The Clerk submitted notification of planning decisions for the month of March 2024 (copy forwarded to Councillors with the Agenda).

RECOMMENDED:

That this be received.

298. PLANNING APPLICATIONS

Golftyn Ward

FUL/000287/24 – 5 Bollam Close, Connah's Quay, CH5 4JH

Proposed single storey front, side and rear extension.

South Ward

FUL/000244/24 – 5 Penrhos Court, Connah's Quay, CH5 4GJ

Proposed single storey side and rear extension, garage conversion and alterations to form integral granny annexe.

Wepre Ward

FUL/000312/24 – 18 Morley Avenue, Connah's Quay, CH5 4RE

Proposed stepped access (relocated) to single storey rear extension (to be constructed under PD).

FUL/000312/24 – AMENDEDMENT 18 Morley Avenue, Connah's Quay, CH5 4RE

Amended single storey rear extension with stepped access.

RECOMMENDED:

That the Clerk writes to Planning Flintshire County Council informing them that the Town Council has no objections provided they follow planning policy.



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Presiding Chair

FINANCE AND GENERAL PURPOSES COMMITTEE – 01/05/24

Councillor B. Crease (Chair) presiding

299. MINUTES

The Minutes of Meeting held 3 April 2024 were received and approved as correct records and signed by the Chair.

300. FINANCIAL REPORTS

The Clerk submitted the below reports (copies forwarded to Councillors with the Agenda):-

- (a) Summary of Income/Expenditure by Budget Heading – March 2024
- (b) Cash & Investment Reconciliation – March 2024
- (c) Statement of Imprest Account – March 2024
- (d) List of payments General Account – April 2024
- (e) List payments General Account – For the Chair of Finance and General Purposes to have delegated authority in approving the accounts for May 2024.
- (f) Bank Reconciliation – Chairs Account
- (g) Bank Reconciliation – Petty Cash Office
- (h) Annual Return for the Year Ended 2023-24 and Annual Governance Statement

RECOMMENDED:

All were in favour that reports (a), (b), (f) & (g) be agreed.

That report (c) Imprest Account March be £7,119.77 be agreed, that report (d) General Account April be £34,151.71 be agreed and report (e) that delegated authority be given to the Chair of Finance & General Purposes to authorise payment of the accounts for the month of May and a copy be available to Council at the next meeting. That report (h) the Annual Return is duly signed by the Chair of Finance & General Purposes and the Financial Officer.



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301. PARADE COSTS

The Clerk submitted email dated 11 April 2024 from Sally Tulley, Streetscene, Maintenance Manager, Flintshire County Council advising that the parade cost for Connah's Quay Festival and Chairs Civic Service (copy forwarded to Councillors with the Agenda).

Connah's Quay Festival parade from the Civic Hall to Wepre Park cost of £1,246.46, the Chairs Civic Sunday Parade from St. Davids Church to the Civic Hall cost of £1,094.26. These are actual costs and Flintshire County Council are not adding any additional administration or legal processing fees. The services cover the use of vans, operatives, supervisor and hire of cones.

Councillor B. Crease advised Members that these charges are new to the Town Council, due to the amount it can be put out to tender and obtain other quotes.

Councillor A. Dunbobbin proposed for the Clerk to obtain more quotes and take forward to Members Panel at the earliest opportunity.

Councillor A. I. Dunbar spoke of his shock of the costs and that in the past there been no charge for any road closures and had been done in good will.

Councillor Crease advised that his assumption of Flintshire County Council charging for these services is due to financial pressure.

A vote was taken for Councillor Dunbobbins's proposal:

For – 19

Against – 0

Abstain – 0

RECOMMENDED:

That the Clerk obtain more quotes for the road closures for the Festival and Chairs Civic Sunday and arrange for a Members Panel meeting to decide.

302. FINANCIAL ASSISTANCE

The Clerk submitted financial assistance requests from (copy forwarded to Councillors with the Agenda).

a) Llangollen International Music Eisteddfod



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Councillors discussed the fact that this event is not held in Flintshire, however, it is an International Music event and Flintshire has an increased number of Welsh speakers. A number of Flintshire schools attend this event annually to either perform or watch.

Councillor A. Hughes proposed for the Clerk to contact all the schools in Connaught's Quay to enquire if they are planning to take any children to the event, if so the Town Council to contribute towards the cost of the transport.

A vote was taken for Councillor Hughes' proposal:

For – 19

Against – 0

Abstain – 0

Councillors fully supported Councillor Hughes' proposal.

RECOMMENDED:

That the Clerk write to all the Schools in Connaught's Quay regarding the Eisteddfod.

b) Kids Cancer Charity

Councillor A. Hughes proposed that he would run the London Marathon 2025 in aid of Kid's Cancer Charity. He would apply to the London Marathon to take part and come back to Council.

A vote was taken for Councillor Hughes' proposal:

For – 19

Against – 0

Abstain – 0

RECOMMENDED:

That the Clerk write to Kids Cancer Charity advising them that Councillor Hughes would run the London Marathon 2025 in aid of their charity.

303. CCTV

The Clerk submitted CCTV cameras invoice from Flintshire County Council for the period 2023/24 (copy forwarded to Councillors with the Agenda).



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Councillor B. Crease advised Members that the amount of camera's had been reduced down to 14. He advised that moving forward a Service Level Agreement will be in place between the Town Council and Flintshire County Council in regard to the CCTV cameras.

RECOMMENDED:

That the invoice be received for payment.

304. ASSET REGISTER

The Clerk submitted for approval the updated Draft Asset Register Summary Sheet for 2023/24 (copy forwarded to Councillors with the agenda).

Councillor B. Crease advised Members that this piece of work by the Clerk was a result from the outcome from the audit.

All Members agreed for the Draft Asset Register Summary Sheet to be moved and agreed.

RECOMMENDED:

That this be received.

305. ZURICH INSURANCE RENEWAL

The Clerk submitted email dated 9 April 2024 from Matthew Murray, Customer Account Manager, Zurich Insurance detailing the renewal costs for a 1 or 3 year agreement (copy forwarded to Councillors with the agenda).

The Clerk advised that the Town Councils current insurance cover runs out on the 1st June, it was a 5 year deal which Zurich Insurance no longer offer. When looking at a like for like insurance not all companies offer the type of insurance that the Town Council requires. Zurich Insurance also provide public liability insurance for all the Town Council venues and provide legal support.

Councillor A. Dunbobbin proposed to renew the Insurance Zurich for 3 years, but to work with other local Town and Community Councils along with One Voice Wales to see what other Insurance cover the Town Council could obtain in the future.



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A vote was taken for Councillor Dunbobbin's proposal:

For – 19

Against – 0

Abstain – 0

RECOMMENDED:

That the Clerk renew the Town Councils Insurance with Zurich Insurance for a 3 year agreement.

306. WBRUA – MEMBERSHIP RENEWAL 2024-2025

The Clerk submitted Invoice/Membership Form 2024-2025 from Wrexham – Bidston Rail Users Association detailing the annual membership fees (copy forwarded to Councillors with the agenda). Members agreed that the Wrexham-Bidston Rail Users Association Membership was a worthwhile membership to renew.

RECOMMENDED:

That the membership is renewed.

Confirmed 5 June 2024

Presiding Chair

RECREATION AND ENTERTAINMENTS COMMITTEE – 01/05/24

Councillor A. Manship (Chair) presiding

307. MINUTES

The Minutes of Meeting held 3 April 2024 were received and approved as correct records and signed by the Chair.

308. RAINBOWBIZ CIC

The Clerk submitted emails dated 11 & 17 April 2024 from Ian Forrester, Director, RainbowBiz CIC updating the Town Council that Dave Williams and himself would be taking over the role of Leading RainbowBiz (copy forwarded to Councillors with the Agenda).



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The Clerk advised that RainbowBiz had also advised that they no longer required their raised bed on the Mill Lane allotment site. This allotment plot is a charity/local group plot. The Clerk asked for Members to e-mail her with any suggestions for local charity or groups that wish to be considered for this plot.

RECOMMENDED:

That the emails be received.

309. NE WALES HERITAGE FORUM

The Clerk submitted emails dated 11 April 2024 from Heather Price, Hon Treasurer advising the Town Council that their AGM is to take place on Thursday 13th June at 7pm at the Old Courthouse in Ruthin (copy forwarded to Councillors with the Agenda).

The Clerk advised for Members to nominate a Councillor to attend the North East Heritage Forum AGM on Thursday 13th June 2024.

Members all agreed for the new Chair to attend.

RECOMMENDED:

That the letter be received.

310. WAIVER/REDUCTION OF HIRE CHARGES

Civic Hall – Financial Year 2024/25

- a) Buckley Boxing
Charity Boxing Event
Saturday 11th May 2024
WAIVER
- b) 50+ Action Group
Annual Celebration of the United Nation's International Day for Older People
Saturday 12th October 2024
WAIVER

RECOMMENDED:

That the waiver's be agreed.



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Presiding Chair

REGENERATION COMMITTEE – 01/05/24

Councillor A. Manship (Recreation and Entertainments Chair) presiding due to the Chair and Vice-Chair of Regeneration Committee apologies for non-attendance.

311. CONNAH'S QUAY FESTIVAL

In the absence of the Chair of Regeneration Committee Councillor D. Richardson, the Clerk provided Members with the following festival update.

The festival is being held on Saturday 22nd and Sunday 23rd June 2024. Saturday will have a football tournament, fair, food, music in the evening, Deeside Round Table will be in attendance with their refreshments tent.

Sunday will have stalls, dog show, parade. The stage has been booked, toilets also arranged, waiting for confirmation for first aid for both days.

RECOMMENDED:

That the update be received.

Councillor A. Hughes wished Councillor A. Dunbobbin best wishes for the upcoming elections for Police and Crime Commissioner on Thursday 2nd June.

Confirmed 5 June 2024

Presiding Chair

Meeting commenced at 6.30pm and ended at 19.45pm