



CONNAH'S QUAY TOWN COUNCIL

Minutes of Meeting held Wednesday 5 July

Present: (Attendance Register)

Councillor A. Manship (Chair) presiding

Councillors D. Addaway, J. B. Attridge, W. Catterall, A. Dunbobbin, E. S. Faulkner, G. A. Faulkner, R. O'Gorman, E. Loughnane, R. Mansell, A. R. Owen, D. Owen, D. Richardson & A. S. Wren.

Mrs S. Wilson (Clerk)

Mrs S. L. Phillips (Administrative Officer)

41. NOTICE OF MEETING

The notice of meeting was received.

Councillor J. B. Attridge asked the Chair that Agenda Item 19. Councillor – Wepre Ward, move to after Declarations of Interest. The Chair agreed to this.

42. APOLOGIES

Apologies for non-attendance were received from Councillors L. Attridge, B. Crease, A. I. Dunbar, A. Hughes, P. Shotton & I. R. Smith.

43. DECLARATIONS OF INTEREST

Councillor A. S. Wren declared a Personal Interest in Item 10 – Consultation on Implementing of Dog Control.

Councillor A. S. Wren declared a Personal & Prejudicial Interest in Item 4a – Allotments – Sub Committee – 7 June 2023.

Councillor A. Dunbobbin declared a Personal Interest in Item 5 – Police Consultative Committee.

Councillor J. B. Attridge declared a Personal Interest in Item 9 – Planning Applications.

44. COUNCILLOR – WEPRE WARD

The Chair welcomed Councillor Eddie Loughnane to Connah's Quay Town Council.

Councillor E. Loughnane thanked former Councillor Martin White for his service to Connah's Quay. He thanked Mr Peter King for standing in the elections. He then thanked the residents of Wepre Ward for electing him as their Town Councillor. He stated it was an honour to be a Town Councillor for



CONNAH'S QUAY TOWN COUNCIL

Minutes of Meeting held Wednesday 5 July

Connah's Quay and is looking forward to working alongside the other 19 Councillors for the benefit of the Town.

Councillor J. B. Attridge on behalf of the Council welcomed Councillor Loughnane to the Town Council.

45. COMMITTEE REPORTS ETC

(a) Allotments – Sub Committee – 7 June 2023

Councillor A. S. Wren left the meeting for this agenda item.

Councillor D. Owen requested for an amendment to the minutes to include – ‘Current Allotment Tenant to have first refusal on any vacant plots’

A vote was taken for Councillors D. Owens proposal for the amendment to the minutes:

For – 14

Against – 0

Abstain – 0

Councillor Wren returned to the meeting.

(b) Consultative Meeting – 7 June 2023

(c) Planning Meeting – 7 June 2023

(d) Finance & General Purposes Committee – 7 June 2023

(e) Recreation & Entertainments Committee – 7 June 2023

(f) Recreation & Entertainments Committee – Part 2 – 7 June 2023

(g) Finance & General Purposes Committee – Part 2 – 7 June 2023

(h) Declaration of Interest – 7 June 2023

RECOMMENDED:

Subject to the amendments reports (a) be approved. That reports (b), (c), (d), (f), (g) and (h) be approved and adopted as a correct and accurate record.



CONNAH'S QUAY TOWN COUNCIL

Minutes of Meeting held Wednesday 5 July

46. POLICE CONSULTATIVE ARRANGEMENTS

No Police were in attendance and Members had no issues to raise.

Members were reminded to forward any urgent Police matters directly to the Clerk.

47. CHAIR OF THE COUNCIL UPDATE

The Chair advised Members that he was honoured to attend the opening of the Rainbowbiz shop in Shotton and wished them all the best. The official opening was carried out by Lord Barry Jones. He informed Members that as Chair he led the parade at Connaah's Quay Festival, he carried out the official opening of the festival and spoke of what a well-attended day it was. A great success for the Town Council, such a shame it rained. The Chair advised that he had attended Flint Civic Service, it was a lovely parade and a nice event to attend. He informed Members the he was due to attend a freedom of the city event at St Asaph. The Chair spoke of his upcoming Civic Service on Sunday 9th July at St. David's Church at 10am then refreshments at the Civic Hall, he hoped all Councillors would attend.

RECOMMENDED:

That the verbal update be received.

Confirmed 6 September 2023

Presiding Chair

PLANNING COMMITTEE – 05/07/23

Councillor A. S. Wren (Chair) presiding

48. MINUTES

The Minutes of Meeting held 7 June (pages 14, 15, 16 & 17) were received and approved as correct records and signed by the Chair.



CONNAH'S QUAY TOWN COUNCIL

Minutes of Meeting held Wednesday 5 July

49. NOTIFICATION OF PLANNING DECISIONS

The Clerk submitted notification of planning decisions for the month of May 2023 (copy forwarded to Councillors with the Agenda).

RECOMMENDED:

That this be received

50. PLANNING APPLICATIONS

Golftyn Ward

FUL/000384/23 – Field West of Highmere Drive, Connah's Quay CH5 4YH

Proposed construction of a residential development of 141 no. dwellings and associated works.

FUL/000550/23 – 9 Whitecroft Close, Connah's Quay CH5 4QU

Proposed removal of existing conservatory and replace with new single storey extension.

RECOMMENDED:

That the Clerk writes to Planning at Flintshire County Council informing them that the Town Council has no objections for the above planning applications provided it follows planning policy.

Wepre Ward

FUL/000812/22 – Land at Dock Road, Connah's Quay CH5 4DD

Proposed new headquarters for the Connah's Quay Sea Cadets with 15 No. parking and parade ground.

Members all agreed that the Town Council full supports this planning application and has no objections.

RECOMMENDED:

That the Clerk writes to Planning at Flintshire County Council informing them that the Town Council has no objections provided it follows planning policy.

COU/000592/23 – 95-99 Sports Bar, High Street, Connah's Quay CH5 4DD

Proposed change of use of existing bar to form 7no. residential apartments.



CONNAH'S QUAY TOWN COUNCIL

Minutes of Meeting held Wednesday 5 July

Councillor J. B. Attridge recommended that the Town Council should vote against this planning application. The application does not comply with regulations, that there was no evidence that market research had been carried out over an 8 month period. The building is not derelict and currently occupied and running as a business.

A vote was taken for Councillor Attridge's proposal to reject this planning application:

For – 14

Against – 0

Abstain – 0

RECOMMENDED:

That the Clerk writes to Planning at Flintshire County Council informing them that the Town Council objections to this planning decision due to not complying with the regulations. There is no evidence of market research being carried out and that the building is still in use as a business.

Golftyn Ward – Supplementary Agenda Item

OUT/000630/22 – Land adj to Halfway House, Church Street, Connaught's Quay CH5 4AS

Proposed erection of a detached block of flats.

Councillor D. Richardson advised Members that the flood report on this application had been had not been received back and residents had raised concerns over the parking. The plans were out of scale and he advised that when he requested a site visit the planning officer refused. He proposed the Town Council reject this planning application until all documents have been seen and a site visit.

Councillor J. B. Attridge advised that it was a right of an elected Member to have a site visit.

A vote was taken for Councillor Richardson's proposal to reject this planning application:

For – 14

Against – 0

Abstain – 0



CONNAH'S QUAY TOWN COUNCIL

Minutes of Meeting held Wednesday 5 July

RECOMMENDED:

That the Clerk writes to Planning at Flintshire County Council informing them that the Town Council objections to this planning decision. The Town Council requests a site visit for this planning application due to parking issues and other issues raised by residents.

Wepre Ward – Supplementary Agenda Item

FUL/000586/23 – 9 Dee Road, Connah's Quay CH5 4NX

Installation of Air Source Heat Pump.

RECOMMENDED:

That the Clerk writes to Planning at Flintshire County Council informing them that the Town Council has no objections provided it follows planning policy.

51. CONSULTATION ON IMPLEMENTING OF DOG CONTROL

The Clerk submitted a letter dated 1 June 2023 from Andrew Farrow, Flintshire County Council, Planning and Environment advising Members the consultation dates for the implementation of a dog control for Monday 5th June – Friday 14th July 2023. This is to extend the current dog control, Public Space Protection Order for another 3 years (copy forwarded to Councillors with the Agenda).

Members made comment that there were 2 footpaths around The Rosie, Wepre Park. Looking at the 2 footpaths Members believe the area that would fall into the dog control area would be the inner path, this is a fenced off part by the pond. Members agreed the Clerk writes to Flintshire County Council to obtain clarification that the Public Space Protection Order (PSPO) is for the inner path.

RECOMMENDED:

That the Clerk write to Flintshire County Council for clarification on which path the PSPO relates to, and the Council fully supports the extension of the PSPO.

52. HYNET CARBON DIOXIDE PIPELINE

The Clerk submitted an email dated 5 June 2023 from Iain Roberts, Principle Engagement Consultant informing Members of two further changes to the HyNet Carbon Dioxide pipeline (copy forwarded to Councillors with the Agenda).

RECOMMENDED:



CONNAH'S QUAY TOWN COUNCIL

Minutes of Meeting held Wednesday 5 July

That the e-mail be received.

Confirmed 6 September 2023

Presiding Chair

FINANCE AND GENERAL PURPOSES COMMITTEE – 05/07/23

Councillor A. R. Owen (Vice-Chair) presiding

53. MINUTES

The Minutes of Meeting held 7 June 2023 (pages 17, 18, 19, 20 & 21) and Part 2 (pages 24, 25, 26 & 27) were received and approved as correct records and signed by the Chair.

54. FINANCIAL REPORTS

The Clerk submitted the below reports (copies forwarded to Councillors with the Agenda and report (e) available on the night):-

- (a) Summary of Income/Expenditure by Budget Heading – May 2023
- (b) Cash & Investment Reconciliation – May 2023
- (c) Statement of Imprest Account – May 2023
- (d) To approve payment of Amended Accounts for the month of June 2023
- (e) To approve payment of Accounts for the month of July 2023.

Councillor J. B. Attridge advised Members that Councillor B. Crease asked him to read out the below:

Councillor Crease wanted to thank the Clerk and the office staff for the information provided to Members.

RECOMMENDED:

All were in favour that reports (a), (b), (c), (d) and (e) be agreed. That the agreed total expenditure for imprest for the month of May is £6,620.75. Total expenditure for general current account for the amended month of June is £43,954.08 and July is £30,196.74.



CONNAH'S QUAY TOWN COUNCIL

Minutes of Meeting held Wednesday 5 July

55. SERVICE LEVEL AGREEMENT

The Clerk provided Members with a verbal update on the below Service Level Agreements:

(a) VC Hub – The Clerk advised Members that the Town Council pay rent on the building which is owned by Primary Health Properties. The Town Council pay a service charge to Primary Health Properties every quarter of approx. £110 plus VAT. The service charge covers:

- Grit bin provisions
- Grounds maintenance
- Gutter maintenance
- Pest control
- Car park interceptor
- Window cleaning (external)

(b) Quay Building – The Clerk advised Members that the building is owned by Edenstow. The Town Council are responsible for the building and immediate area around but not the car park. There is a 99 year lease on the building which started in 2010.

Councillor J. B. Attridge advised that the previous Clerk had signed a contract for the bin by the Café to be emptied. This would have fallen into the Service Level Agreement that the Town Council were already paying for. He advised this this was another contract that was not brought to Council to agree. The current Clerk did not renew this contract after investigating what the Service Level Agreement covered.

The Clerk advised that she was aware of the ongoing issues with the emptying of the bin. The contractor that had been providing this service last financial year had not been re-newed the contract from 1 April 2023. As far as the Clerk was aware there was no new contractor in place to carry out these works with PHP.

Members suggested a meeting could be beneficial between PHP, the management at the Health Centre, the Pharmacy and the Town Council to address any issues.



CONNAH'S QUAY TOWN COUNCIL

Minutes of Meeting held Wednesday 5 July

Members enquired if the roof repairs of the Town Council that had recently been invoiced for were the responsibility of Eden Stow. The Clerk informed Members that as part of the tenancy agreement the Town Council are responsible for roof inspections and minor repairs.

Members asked who was responsible for the car park adjacent to the Town Council building. The Clerk advised that the car park was maintained by Flintshire County Council.

RECOMMENDED:

That the verbal update be received and that the Clerk contact Primary Health Properties to arrange a meeting to discuss the Service Level Agreement.

56. LAND ADJACENT TO CIVIC HALL, WEPRE DRIVE

Councillor J. B. Attridge proposed to Members of the possibility that the Town Council put forward a request for a Community Asset Transfer bid for the grass area adjacent to the Civic Hall. The area could be a bandstand and for the use of the Salvation Army or even for a local theatre group. He recommended this item be an agenda item in September.

Councillor A. Dunbobbin suggested that this area would be a great location for Christmas markets.

Councillor E. Loughnane advised that as this area is situated as you arrive in Connah's Quay it would be a great welcome to the area.

Members all agreed.

A member of the public asked Members for an update with the old Somerfield building.

Members informed that there was a delay with the building programme on Lidl's side.

RECOMMENDED:

That this agenda item be brought back to Council in September.

57. LAND AT DOCK ROAD

The Clerk advised Members that land at Dock Road had recently had work completed. The cost last year was £900.00, the work has been completed but no with no charge. The Clerk asked Councillor R. O'Gorman to update Members.



CONNAH'S QUAY TOWN COUNCIL

Minutes of Meeting held Wednesday 5 July

Councillor R. O’Gorman advised Members that Flintshire County Council Street Scene and Flintshire Community Payback Team had worked together to clear the area. Councillor O’Gorman thanked everyone involved and advised that volunteers would be helping each month to keep the area clear and tidy.

Councillor D. Owen asked if there was a camera by that area of Connah’s Quay, and could the Town Council approach the shop owner and politely ask the owner not to leave mattresses outside and to keep them inside.

Members discussed this matter and it was advised that there were signs asking not to dump rubbish.

RECOMMENDED:

That the verbal update be received and the Clerk to write a letter of thanks to the Community Payback Team.

58. ACCOUNTS FOR AUGUST

Councillor A. R. Owen put forward to Members that Councillor B. Crease as Chair of Finance and General Purposes have delegated authority for authorisation of accounts in August, this is due to Council being in recess.

A vote was taken for Councillors Crease to have delegated authority:

For – 14

Against – 0

Abstain – 0

RECOMMENDED:

That Councillors Crease to have delegated authority for authorisation of the accounts in August.

59. 20MPH COMMUNICATION AND ENGAGEMENT TOOLKIT

The Clerk submitted e-mail dated 26 June 2023 from Karrina Ruta, One Voice Wales advising members that from 17th September 2023 a default 20mph speed limited for drivers will be implemented on roads across Wales. That would mean most 30mph limits across Wales will change



CONNAH'S QUAY TOWN COUNCIL

Minutes of Meeting held Wednesday 5 July

to 20mph. The Senedd passed The Restricted Road Order 2022 legislation last year (copy forwarded to Councillors with the Agenda).

RECOMMENDED:

That the e-mail be received.

60. COUNCIL CHAMBER

Councillor J. B. Attridge advised to Members the change of layout of the Council Chamber for Council meetings and proposed the amended layout be adopted for future meetings.

A vote was taken for Councillor J. B. Attridges proposal as per the layout and seating arrangements of the Council Chamber:

For – 14

Against – 0

Abstain – 0

Councillor D. Own asked if Members of the public who attended Committee Meetings ask questions.

The Clerk advised that the public have a set time to speak and this cannot be more than 5 minutes.

RECOMMENDED:

That the Council Chamber layout and seating arrangements be received.

61. INTERNAL AUDIT 2022/23

The Clerk submitted the Year-end Interim Audit for 2022/23 (copy forwarded to Councillors with the Agenda).

Members thanked the Clerk for all her hard work.

The Clerk informed Members that all the information will be sent to Wales Audit.

RECOMMENDED:

That the Year-end Interim Audit for 2022/23 be received.



CONNAH'S QUAY TOWN COUNCIL

Minutes of Meeting held Wednesday 5 July

Confirmed 5 July 2023

Presiding Chair

RECREATION AND ENTERTAINMENTS COMMITTEE – 05/07/23

Councillor A. Manship (Chair) presiding

62. MINUTES

The Minutes of Meeting held 7 June 2023 (pages 21 & 22) and Part 2 (page 23) were received and approved as correct records and signed by the Chair.

63. LETTER OF THANKS

The Clerk submitted letter dated 27 June 2023 from Meira Powell, Flintshire County Council, Welsh Advisory Team, thanking the Town Council for waiving the fee for the use of the use of the Civic Hall for their musical jamboree event for 3 days for Flintshire children. Approximately 1,450 Flintshire Primary School children visited the Civic Hall to take part in the event which was a huge success. All comments from teachers regarding the Civic Hall were extremely positive and advised as a team they appreciated the ease of arrangements (copy forwarded to Councillors with the Agenda).

Councillor J. B. Attridge welcomed the letter of thanks. He advised that for this type of event Flintshire County Council should be encouraged to pay for the event as the education department would be eligible to apply for a grant. Waiver of hall hire moving forward should be for smaller community groups.

Councillor Attridge advised Members that Councillor L. Attridge had stepped down as Vice-Chair for Recreation and Entertainments Committee due to work commitments and proposed for Councillor D. Owen for Vice-Chair.

A vote was taken for Councillor Attridges proposal that Councillor D. Owen as Vice-Chair of Recreation and Entertainments Committee:

For – 14



CONNAH'S QUAY TOWN COUNCIL

Minutes of Meeting held Wednesday 5 July

Against – 0

Abstain – 0

RECOMMENDED:

That the letter be received and Councillor D. Owen be elected as the Vice-Chair of Recreation and Entertainments Committee for the ensuing year.

Confirmed 6 September 2023

Presiding Chair

REGENERATION COMMITTEE – 05/07/23

Councillor D. Richardson (Chair) presiding

64. CONNAH'S QUAY ANNUAL FESTIVAL

Councillor D. Richardson gave Members a verbal update on the Connaah's Quay Annual Festival.

Councillor Richardson stated what a huge success the Festival was this year. The positioning of the stage and performers area worked out really well. Thanks were passed to Basix Wrestling for providing the shows, which again were a success with the children and adults.

This year Deeside Round Table provided the refreshments tent/gazebo. All monies going back into the Community. The area for the refreshments worked well with the set up.

St John Ambulance advised of only a few minor reports such as insect bites and nettle stings. The stall holders had given excellent feedback and are hoping to return next year.

James from Nanny Biscuit dressed up as a Welsh Dragon, the children enjoyed this. The Dragon rode on the Quay Watermans boat on the parade. James as part of 'The grand Week in Wales' would like to be part of the Festival again next year.



CONNAH'S QUAY TOWN COUNCIL

Minutes of Meeting held Wednesday 5 July

Councillor Richardson advised of next year the possibility of having the Festival over two days. He advised that some improvements for next year included having more hay bales around the stage area for people to sit and watch the acts. Feedback given from the Classic Car participants was they would be interested in attending future events but would not take part in the parade as it was too slow for the cars.

Councillor Richardson advised Members that the Festival de-brief meeting was to take place on Thursday 6th July 2023.

Councillor R. O'Gorman thanked the Councillors who had attended the Festival. He also thanked the Clerk, Sarah, Helen and their partners who helped all day. He also thanked the Community Payback Team for a fantastic job on undertaking the car park duties.

RECOMMENDED:

That the update be received.

Confirmed 6 September 2023

Presiding Chair

PART 2

EXCLUSION OF PRESS AND PUBLIC

To formally exclude members of the Press and Public for the item below as this contains except information in respect of contractual, legal and staffing information.

A vote was taken to exclude members of Staff, the Press and Public from this part of the Meeting.

FINANCE AND GENERAL PURPOSES COMMITTEE – 05/07/2023

65. TOWN CLERK AND FINANCIAL OFFICER

The Leader of the Council explained to Members that himself and the Deputy Leader had met with the Clerk for her appraisal. The Leader of the Council proposed that the Clerks pay scale is increased from LC3 level 33 to level 36.



CONNAH'S QUAY TOWN COUNCIL

Minutes of Meeting held Wednesday 5 July

A vote was taken for the Leader of the Council proposal:

For – 14

Against – 0

Abstain – 0

RECOMMENDED:

That the Clerks pay scale be increased and back dated from 1 April 2023.

Confirmed 6 September 2023

Presiding Chair

Meeting commenced at 6.30pm and ended at 8.10pm